

# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: September 6, 2023  
RE: Cooperative Contract: C000667 (State of New Jersey cooperative contract 20-PROSV-01171) – SSAVEIM Train-the-Trainer – School Violence with C3 Pathways, Inc.

Boone County Emergency Management Department requests permission to utilize the State of New Jersey cooperative contract 20-PROSV-01171 (County contract # C000667) to purchase specialized training services from C3 Pathways, Inc. of Oviedo, Florida. The initial purchase is for the course SSAVEIM Train-the-Trainer – School Violence.

The **Incident Management (SSAVEIM)** course is an 8-hour performance level direct delivery course designed to improve incident management and response integration of school personnel and emergency responders (law enforcement, fire, EMS) to violent events in schools. This is a model framework for use by school personnel, law enforcement, fire, and EMS to manage violent event response to improve time to threat neutralization, medical intervention, survivability of victims, and reunification of students with parents.

This is a Term and Supply contract. The initial purchase for the SSAVEIM course is \$19,190.00. Invoices will be paid from departments 2702 –Emergency Management Operations, account 71101 – Professional Services. \$36,000 is budgeted.

cc: Contract File  
Della Luster, Christopher Kelley, Emergency Management  
Contract File